

F O R W A R D P L A N

FOR THE PERIOD : 1 JUNE 2013 TO 30 SEPTEMBER 2013

What is the Forward Plan?

The Forward Plan is a list of the key decisions the Authority intends to take during a four month period. The Plan is updated monthly and is available to the public 14 days before the beginning of each month.

What is a Key Decision?

Key decisions are defined as any executive decision which is likely

- to result in expenditure or savings which are significant in the context of the budget for the service or function in question; or
- to be significant in terms of its effects on the communities living or working in two or more wards in the area.

What does the Forward Plan tell me?

The Plan gives information about:

- what key decisions are coming forward in the next four months;
- when those key decisions are likely to be made;
- who will make those decisions;
- what consultation will be given;
- who you can make representations to, and how;
- what documents will be considered; and
- who you can contact for further information.

Who takes Key Decisions?

Under the Authority's Constitution, Key Decisions are taken by the Council, the Executive Board (and its Sub-Committees/Sub-Boards) or individual officers acting under delegated powers.

Most Key Decisions are taken at public meetings of either the Council or the Executive Board. Council meets at 6.30 pm at the Town Hall, Runcorn and the Executive Board meets at 2.00 pm in the Municipal Building, Widnes.

How to make representations and by when

Names of contact officers are included in the Plan and can be reached via 0303 333 4300. If you are unsure, please ring Committee Services via the same number and staff there will be able to assist you.

**FORWARD PLAN OF KEY DECISIONS FOR THE PERIOD
1 JUNE 2013 TO 30 SEPTEMBER 2013**

	MATTER TO BE DECIDED	DECISION MAKER AND DATE	
1	To give permission to The Bankfield School to apply for Presumption and the development of a Post 16 Centre	Executive Board	Not before 1st July, 2013
2	Amalgamation of Pupil Referral Units- Consultation Feedback	Executive Board	27 June 2013
3	Outcome of the Consultation on extending the age range of Fairfield Junior School and closure of Fairfield Infant School	Executive Board	27 June 2013
4	Information Advice and Guidance	Executive Board	27 June 2013
5	Basic Needs Capital Funding	Executive Board	27 June 2013
6	Public Consultation on the adoption of the Housing Strategy	Executive Board	13 June 2013
7	Housing Strategy 2013-18	Executive Board	13 June 2013
8	Library Services Strategy	Executive Board	27 June 2013
9	Drugs Strategy 2013-17	Executive Board	19 September 2013
10	Homelessness Strategy Review 2013 - 2018	Executive Board	5 September 2013
11	Joint Merseyside and Halton Joint Waste Local Plan - Adoption of Plan	Council	17 July 2013
12	Business Rates Retention and Economic Regeneration	Executive Board	13 June 2013
13	Waste Treatment Services	Executive Board	11 July 2013
14	Resource Recovery Contract	Executive Board	11 July 2013

Key Decision	Decision-Maker and Date	Brief Summary of Decision to be Taken	Consultees and Consultation method	Relevant Background Reports	Lead Officer Contact Details
--------------	-------------------------	---------------------------------------	------------------------------------	-----------------------------	------------------------------

Children Young People and Families Portfolio

To give permission to The Bankfield School to apply for Presumption and the development of a Post 16 Centre	Executive Board Not before 1st July, 2013		Schools and Riverside College; Young people; Unions; Businesses; Communities; 14-19 partnership; Dioceses; Primary Care Trust; Representations should be made to the Strategic Director Children and Enterprise.	Raising the Participation Age: supporting local areas to deliver DCSF 2009 www.dcsf.gov.uk; Expanding a maintained mainstream school by enlarging or adding a sixth form - a guide for local authorities and governing bodies; www.dscf.gov.uk	Ann McIntyre ann.mcintyre@halton.gov.uk
Amalgamation of Pupil Referral Units- Consultation Feedback	Executive Board 27 June 2013	Further to the paper presented to Executive Board on 28 March 2013, the Executive Board will review the consultation feedback and make a decision on the amalgamation	The following have received a letter explaining the proposals and been given the opportunity to make their views known:- Pupil Referral Unit Management Committee, Staff,	Report to Executive Board 28 March 2013	Strategic Director - Children and Enterprise

Key Decision	Decision-Maker and Date	Brief Summary of Decision to be Taken	Consultees and Consultation method	Relevant Background Reports	Lead Officer Contact Details
		<p>of the Key Stage 3 and Key Stage 4 Pupil Referral Units.</p> <p>Any person wishing to make representations should do so in writing to Gerald Meehan, Director of Children and Enterprise, Municipal Building, Kingsway, Widnes by 10 June 2013.</p>	Trade Unions and Pupils and their Parents /Guardians.		
Outcome of the Consultation on extending the age range of Fairfield Junior School and closure of Fairfield Infant School	Executive Board 27 June 2013	Consideration of the outcome of the stage one consultation on the proposal to extend the age range of Fairfield Junior School and close Fairfield Infant School. Agreement on the next stage of consultation.	<p>Staff, Governors, Parents, Dioceses, Halton Schools, Trade Unions, Children's Trust and Neighbouring Authorities.</p> <p>Any person wishing to make representations should do so in writing to Gerald Meehan, Strategic Director, Children and Enterprise,</p>	Consultation Proposal - Executive Board report 28 March 2013	Strategic Director - Children and Enterprise

Key Decision	Decision-Maker and Date	Brief Summary of Decision to be Taken	Consultees and Consultation method	Relevant Background Reports	Lead Officer Contact Details
			Municipal Building, Kingsway, Widnes by 29 May 2013.		
Information Advice and Guidance	Executive Board 27 June 2013	Approval for the arrangements for Information, Advice and Guidance from April 2014.	Five Merseyside Local Authorities, 14-19 Division, IYSS and Commissioning Team. Any person wishing to make representations should do so in writing to Gerald Meehan, Strategic Director, Municipal Building, Kingsway Widnes by 7 June 2013.	Previous Executive Board reports on Information Advice and Guidance provision	Ann McIntyre ann.mcintyre@halton.gov.uk
Basic Needs Capital Funding	Executive Board 27 June 2013	Approval of the Allocation of the Basic Needs Capital Funding – 2013-14 and 2014-15.	Schools Forum, Academies and the Diocese have been consulted. Any person wishing to make representations should do so in writing to Ann McIntyre, Operational	Executive Board report; List of School Projects	Katrina Hall katrina.hall@halton.gov.uk

Key Decision	Decision-Maker and Date	Brief Summary of Decision to be Taken	Consultees and Consultation method	Relevant Background Reports	Lead Officer Contact Details
			Director, Children and Enterprise Directorate, Rutland House, Halton Lea, Runcorn by 22 June 2013.		

Neighbourhood, Leisure and Sport Portfolio

Public Consultation on the adoption of the Housing Strategy	Executive Board 13 June 2013	To decide whether to adopt the Housing Strategy 2013-16 as a draft for public consultation.	External partners including Registered Providers of social housing, PCT, Police, Cheshire Fire and Rescue Service, Job Centre Plus and for comment through established partnership structures such as the Halton Strategic Partnership and Halton Housing Partnership. A copy will also be posted on the Council's website for public comment.	Halton Housing Strategy 2013-16 consultation draft; Halton Housing Strategy 2013-16 evidence paper consultation draft	Joanne Sutton joanne.sutton@halton.gov.uk
---	---------------------------------	---	--	---	---

Key Decision	Decision-Maker and Date	Brief Summary of Decision to be Taken	Consultees and Consultation method	Relevant Background Reports	Lead Officer Contact Details
Housing Strategy 2013-18	Executive Board 13 June 2013	To adopt the Housing Strategy.	The consultation period ended on 22 March 2013. Representations received during the consultation period have, where appropriate, been incorporated into the revised Strategy.	Halton Housing Strategy 2013-18 final version; Halton Housing Strategy 2013-18 evidence paper final version; Executive Board report 24 January 2013. Documents can be inspected at Runcorn Town Hall (contact Joanne Sutton)	Paul McWade paul.mcwade@halton.gov.uk
Library Services Strategy	Executive Board 27 June 2013	To approve the Library Strategy for 2013-16.	Public consultation to include partners and stakeholders will be undertaken via online questionnaire and paper copy. Any person wishing to make representations should do so in writing to Paula Reilly-Cooper = paula.reilly-cooper@halton.gov.uk by 14 June 2013.		Paula Reilly-Cooper

Key Decision	Decision-Maker and Date	Brief Summary of Decision to be Taken	Consultees and Consultation method	Relevant Background Reports	Lead Officer Contact Details
--------------	-------------------------	---------------------------------------	------------------------------------	-----------------------------	------------------------------

Health and Adults Portfolio

Drugs Strategy 2013-17	Executive Board 19 September 2013	To adopt the Drugs Strategy for Halton 2013-17.	<p>A copy of the consultation draft will be circulated to service users and carers who access substance misuse, external partners including the NHS, Job Centre Plus etc, for comment via established partnership structures such as the Safer Halton Partnership.</p> <p>A copy of the Strategy will also be posted on the Council's website to invite members of the public to comment on the draft.</p> <p>Any person wishing to make representations should do so in writing to John</p>	Halton Drugs Strategy 2013-17; Halton Drugs Strategy 2013-17 evidence paper consultation draft.	Paul McWade paul.mcwade@halton.gov.uk
------------------------	---	---	--	---	---

Key Decision	Decision-Maker and Date	Brief Summary of Decision to be Taken	Consultees and Consultation method	Relevant Background Reports	Lead Officer Contact Details
			Williams, Commissioning Manager, Halton Borough Council.		
Homelessness Strategy Review 2013 - 2018	Executive Board 5 September 2013	Further consultation with Council Members will be conducted in July 2013 which will conclude the consultation process.	Consultation with all partner agencies and stakeholders was conducted from October 2012 and will be finalised by July 2013. Representations received during the consultation period will be, where appropriate, incorporated into the final revised Strategy.	Halton Homelessness Strategy Review 2013-2018	Patricia Preston patricia.preston@halton.gov.uk

Physical Environment Portfolio

Joint Merseyside and Halton Joint Waste Local Plan - Adoption of Plan	Council 17 July 2013	Adoption of Plan.	In total there have previously been seven separate rounds of consultation on the Waste Local Plan. Consultation has been undertaken with the general	Waste Local Plan (Development Plan Document); available at Main Libraries, HDL's and online at http://www.wastelanningmerseyside.gov.uk	
---	-------------------------	-------------------	--	--	--

Key Decision	Decision-Maker and Date	Brief Summary of Decision to be Taken	Consultees and Consultation method	Relevant Background Reports	Lead Officer Contact Details
			<p>public on the modifications that resulted from the Waste Local Plan Examination Hearing Sessions.</p> <p>Any person wishing to make representations should do so in writing to Tim Gibbs, Policy and Development Services, Municipal Building, Kingsway, Widnes by 23 May 2013.</p>		

Resources Portfolio

Business Rates Retention and Economic Regeneration	Executive Board 13 June 2013	To approve a policy for offering incentives to inward investors using the Council's devolved powers in regard to the use of business rates.	Business Community through Halton Chamber of Commerce.		<p>Wesley Rourke</p> <p>wesley.rourke@halton.gov.uk</p>
--	---------------------------------	---	--	--	--

Key Decision	Decision-Maker and Date	Brief Summary of Decision to be Taken	Consultees and Consultation method	Relevant Background Reports	Lead Officer Contact Details
--------------	-------------------------	---------------------------------------	------------------------------------	-----------------------------	------------------------------

Environmental Sustainability Portfolio

Waste Treatment Services	Executive Board 11 July 2013	To approve a strategy for securing arrangements for the treatment or disposal of household waste for a period of up to 2017.	Not Applicable. Any person wishing to make representations should do so in writing to Jimmy Unsworth, Divisional Manager Waste Management, Economy and Environment, Runcorn Town Hall, by 1 July 2013.	Waste Treatment Services Tender Reports presented to Executive Board on 4 May 2012; and 28 March 2013.	Jimmy Unsworth jimmy.unsworth@halton.gov.uk
Resource Recovery Contract	Executive Board 11 July 2013	To approve delegation of part of the Council's waste disposal authority function as it relates to the procurement and management of a Resource Recovery Contract; to enter into an Inter Authority Agreement with the Merseyside Waste Disposal Authority;	Not applicable. Any person wishing to make representations should do so in writing to Jimmy Unsworth, Divisional Manager, Waste Management, Economy and Environment, Runcorn Town Hall, by 1 July 2013.	Executive Board reports - Waste Management - The Next Steps 22 June 2006, 7 September 2006 and 21 September 2006; Waste Management 29 March 2007; Waste Management - Inter Authority Agreement and	Jimmy Unsworth jimmy.unsworth@halton.gov.uk

Key Decision	Decision-Maker and Date	Brief Summary of Decision to be Taken	Consultees and Consultation method	Relevant Background Reports	Lead Officer Contact Details
		to approve the associated expenditure under the Resource Recovery Contract.		Action Plan 19 July 2007; Resource Recovery Contract 16 December 2010	

NOTE

The following Members comprise the Executive Board:

Leader – Councillor Polhill

Deputy Leader and Resources Portfolio Holder – Councillor Wharton

Children, Young People and Families Portfolio Holder – Councillor Philbin

Health and Adults Portfolio Holder – Councillor Wright

Neighbourhood, Leisure and Sport Portfolio Holder – Councillor Harris

Community Safety Portfolio Holder – Councillor D. Cargill

Environmental Sustainability Portfolio Holder – Councillor Nelson

Economic Development Portfolio Holder – Councillor Jones

Physical Environment Portfolio Holder – Councillor R. Hignett

Transportation Portfolio Holder – Councillor J. Stockton